Viridis Schools Governing Body
Annual Calendar 2026 - 2027

Autumn Term 2026	
Full Governing Body Meeting	
Thursday 22nd October 2026 at Orchard, 6pm	• Review membership • Election of Chair & Vice Chair • Appointment of clerk • Agreement of terms of reference and code of conduct • Review register of business interests • Governance structure and delegation (including link governors) • Agreement of minutes from previous meeting • EHT/HT performance management and staff pay (ratify from resources committee) • Consideration and approval of key policies (safeguarding, code of conduct, behaviour, attendance, online safety, whistleblowing) • Consideration and approval of SEND information report • Finance monitoring report and ratifying of resource committee recommendations • EHT report (incorporating school subcommittee reports) • National and local agendas and risk management • Feedback from local subcommittees • Feedback from governor visits and link governors • Consideration of SIP annual reports & headline data outcomes (federation data on a page) • Approval of SDPs, SEFs & statutory attainment targets • Governor training (including safeguarding), development and self-evaluation
<u>Resources Committee</u> **(Premises Finance, Pay and Personnel)** **Thursday 8th October 2026, 4pm (REMOTE)** **EHT PM TBC 2026, 4pm (REMOTE)**	• Election of Chair & Vice Chair • Agreement of terms of reference • Agreement of minutes from previous meeting • Budget status report (Federation and individual schools) • ½ Year budget review & forecast. Assessment of status of budgets and agree any changes • EHT/HT performance management & staff pay recommendations • Staffing update • Health and safety update • Premises update • Consideration and approval of key policies (pay policy, finance, procurement, scheme of delegation, code of practice)

School Subcommittee Meetings	
Orchard **Thursday 12th November 2026, 5pm** **Southwold** **Thursday 26th November 2026, 5pm** **Hoxton Garden** **Thursday 10th December 2026, 5pm**	• Election of Chair & Vice Chair • Agreement of terms of reference • Agreement of minutes from previous meeting • Headteachers Report including School Self Evaluation • Outcome of external reviews & evaluations e.g. SIP reports • Headline Data presented and analysed for key trends in context of overall National position • Impact of PPG & Sports Premium • The school development plan and key actions • Staff views of the school evaluated and key areas of focus identified considered (staff survey)
Governor Visit Morning	
Wednesday 18th November 2026 at Hoxton Garden, 9am	• Open Morning Visit to **Hoxton Garden** for all Governors including visits to classrooms and presentation on key curriculum area & book look/meeting with pupils

Spring Term 2027	
Full Governing Body Meeting	
Thursday 11h February 2027 at Southwold, 6pm	• Agreement of minutes from previous meeting • EHT report (incorporating school subcommittee reports) • National and local agendas and risk management • Finance monitoring report and ratifying of resource committee recommendations (including SFVS) • Feedback from governor visits and link governors • Consideration of SIP reports • Feedback from local subcommittees • Governor training, development and self-evaluation • Consideration of key policies
<u>Resources Committee</u> **(Premises Finance, Pay and Personnel)** **Thursday 28th January 2027, 4pm (REMOTE)**	• Agreement of minutes from previous meeting • ¾ Year budget review & forecast • Assessment of status of budgets and agree any changes • Indicative budget for next academic year • Financial standards review (SFVS), benchmarking and analysis • Staffing update • Health and safety update • Premises update • Consideration and approval of key policies (health and safety, first aid, accessibility, charging and

	remissions)
School Subcommittee Meetings	
Orchard **Thursday 4th March 2027, 5pm** **Southwold** **Thursday 11th March 2027, 5pm** **Hoxton Garden** **Thursday 18th March 2027, 5pm**	• Agreement of minutes from previous meeting • Headteachers Report • Outcome of external reviews & evaluations e.g SIP reports • IDSR • Reception pupil numbers case study • Parents views of the school evaluated and key areas of focus identified considered (parent survey)
Governor Visit Morning	
Wednesday 20th January 2027 at Southwold, 9am	• Open Morning Visit to **Southwold** for all Governors including visits to classrooms and presentation on key curriculum area & book look/meeting with pupils

Summer Term 2027	
Full Governing Body Meeting	
Thursday 27th May 2027 **at Hoxton Garden, 6pm**	• Agreement of minutes from previous meeting • EHT report (incorporating school subcommittee reports) • National and local agendas and risk management • Feedback from local subcommittees • Governor training, development and self-evaluation • Consideration of key policies • Finance monitoring report and ratifying of resource committee recommendations (including year-end statement and new budget) • Feedback from governor visits and link governors • Annual safeguarding report and safer recruitment
<u>Resources Committee</u> **(Premises Finance, Pay and Personnel)** **Thursday 6th May 2027, 4pm** **(REMOTE)**	• Agreement of minutes from previous meeting • Budget monitoring: year end • Budget monitoring: new year (including forward projection) • Budget monitoring: 12 months • Assessment of status of budget and agree any changes • Staffing update

	• Health and safety update • Premises update • Data Protection and GDPR (SARs log) • Consideration and approval of key policies (data protection)
School Subcommittee Meetings	
Southwold **Thursday 1st July 2027, 5pm** **Orchard** **Thursday 17th June 2027, 5pm** **Hoxton Garden** **Thursday 8th July 2027, 5pm**	• Headteachers Report • Outcome of external reviews & evaluations e.g SIP reports • Headline Data presented and analysed for key trends in context of overall National position • Progress towards end of year targets • Teaching profile and strategic/CPD actions • Pupil views of the school evaluated and key areas of focus identified considered (pupil survey) • Consideration of provision for SEN/PPG & Vulnerable pupils & links with other agencies • Review of Attendance targets & strategies
Governor Visit Morning	
Wednesday 21st April 2027 at Orchard, 9am	• Open Morning Visit to **Orchard** for all Governors including visits to classrooms and presentation on key curriculum area & book look/meeting with pupils
Ongoing	• Link Governor Visits • Observation of pupil progress meetings • Attendance at whole school events • Sub Committee/Individual focussed audits of provision