

Viridis Schools Governing Body Annual Calendar 2023 – 2024

Autumn Term 2023	
Full Governing Body Meeting	
Thursday 5th October 2023 at Orchard, 6pm	<ul style="list-style-type: none"> • Election of Chair & Vice Chair • Agreement of terms of reference • Executive Headteachers Report (Incorporating School Subcommittee Reports) • Consideration of SIP annual reports & headline data outcomes • Presentation of draft School Development Plans & associated review of year gone • Key areas for improvement identified & Identify objectives for the year • Staffing and teacher professional development & impact • Governor training, development and self-evaluation • Senior management team proposes attainment targets for the year. • National Agendas and Risk Management • Consideration of key policies
<u>Resources Committee</u> (Premises Finance, Pay and Personnel) Thursday 16th November 2023 (REMOTE) EHT PM Thursday 16th November 2023 at Orchard, 3pm (REMOTE)	<ul style="list-style-type: none"> • Agreement of terms of reference & Chair • Budget status report • ½ Year budget review & forecast. Assessment of status of budgets and agree any changes. • Pay Committee meet before meeting to agree HT performance management & staff pay recommendations.
School Subcommittee Meetings	
Orchard Thursday 23rd November 2023, 6pm Southwold Thursday 30th November 2023, 5pm Hoxton Garden Thursday 7th December 2023, 5pm	<ul style="list-style-type: none"> • Election of Chair & Vice Chair • Headteachers Report including School Self Evaluation • Outcome of external reviews & evaluations e.g. SIP reports • Headline Data presented and analysed for key trends in context of overall National position. • Impact of PPG & Sports Premium • The school development plan and key actions. • Review of yearly calendar of whole school events.
Governor Visit Morning	
Wednesday 1st November 2023 at Hoxton Garden	<ul style="list-style-type: none"> • Open Morning Visit to Hoxton Garden for all Governors including visits to classrooms and presentation on key curriculum area & book look/meeting with pupils

Spring Term 2024	
Full Governing Body Meeting	
Thursday 8th February 2024 at Southwold, 6pm	<ul style="list-style-type: none"> Executive Headteachers Report (Incorporating School Subcommittee Reports) Consideration of SIP reports Actions & impact against areas for improvement Staffing and teacher professional development & impact Governor training, development and self-evaluation National Agendas and Risk Management Consideration of key policies
<u>Resources Committee</u> (Premises Finance, Pay and Personnel) Thursday 29th February 2024 4:30pm (REMOTE)	<ul style="list-style-type: none"> $\frac{3}{4}$ Year budget review & forecast Assessment of status of budgets and agree any changes. Staffing update SFVS Review Staffing Structure and recruitment Consideration of accessibility & review of Health & Safety Documentation
School Subcommittee Meetings	
Orchard Thursday 7th March 2024, 6pm Southwold Thursday 14th March 2024, 5pm Hoxton Garden Thursday 21st March 2024, 5pm	<ul style="list-style-type: none"> Headteachers Report Outcome of external reviews & evaluations e.g SIP reports Progress towards end of year targets Teaching profile and strategic/CPD actions Consideration of provision for SEN/PPG & Vulnerable pupils. Review of Attendance targets & strategies Pupil & parents views of the school evaluated, key areas of focus identified considered
Governor Visit Morning	
Wednesday 24th January 2024 at Southwold	<ul style="list-style-type: none"> Open Morning Visit to Southwold for all Governors including visits to classrooms and presentation on key curriculum area & book look/meeting with pupils

Summer Term 2024	
Full Governing Body Meeting	
Thursday 6th June 2024 at Hoxton Garden, 6pm	<ul style="list-style-type: none"> • Executive Headteachers Report (Incorporating School Subcommittee Reports) • Actions & impact against areas for improvement • Staffing and teacher professional development & impact • Governor training, development and self evaluation • National Agendas and Risk Management • Consideration of key policies • Approval of new budget as recommended by Finance committee
Resources Committee (Premises Finance, Pay and Personnel) Thursday 23rd May 2024 (REMOTE)	<ul style="list-style-type: none"> • Staffing update • Year End budget review & forecast • Assessment of status of budget and agree any changes. • Review new budget and agree recommendations to full Governing body. • Premises works and strategic actions
School Subcommittee Meetings	
Southwold Thursday 4th July 2024, 5pm Orchard Thursday 20th June 2024, 6pm Hoxton Garden Thursday 11th July 2024, 5pm	<ul style="list-style-type: none"> • Headteachers Report • Outcome of external reviews & evaluations e.g SIP reports • Headline Data presented and analysed for key trends in context of overall National position. • Progress towards end of year targets • Teaching profile and strategic/CPD actions • Consideration of provision for SEN/PPG & Vulnerable pupils & links with other agencies • Review of Attendance targets & strategies • Strategic Planning for new academic year
Governor Visit Morning	
Friday 26th April 2024 at Orchard	<ul style="list-style-type: none"> • Open Morning Visit to Orchard for all Governors including visits to classrooms and presentation on key curriculum area & book look/meeting with pupils
Ongoing	<ul style="list-style-type: none"> • Link Governor Visits • Observation of pupil progress meetings • Attendance at whole school events • Sub Committee/Individual focussed audits of provision