

Friday 3rd September 2021

Dear Parent/Carer,

Update to School Day Start and Finish times for KS1 and KS2

I am writing to thank you for your continued support throughout the Covid-19 pandemic and the significant challenges faced by our school community during this time.

The school have reflected on the positive impact staggered start and finishes times have had on smooth transition in our playground and from **Monday 6th September we will be adjusting our start and end of the school day routines** as a permanent measure.

In order to support the number of pupils arriving to school each day, each year group will have a designated location in the playground. To access the front playground, please use the main entrance on Holcroft Road. The back playground and EYFS playground can be accessed via our Balcombe Street entrance.

On **Monday 6th September** staff members will be visible in the playground with class signs to show children exactly where to line up.

Start, finish times and playground entrances for each year group will be:

Year Group	Start Time	Finish Time	Line up Location
Years 1 and 2	8.55am	3.20pm	Back Playground
Years 3 and 4	8.55am	3.30pm	Front Playground
Year 5	8.55am	3.30pm	Front Playground
Year 6	8.55am	3.30pm	Back Playground

Due to the better flow through the playground, our parent drop off system will continue this year. Children should be taken to their class line and once under the supervision of their teachers, we will then be asking you to exit the school site. This is in order to reduce overcrowding in the playgrounds. We appreciate your support in maintaining this system.

This term, we look forward to welcoming our school community back onsite for key events and coffee mornings. Information regarding these dates will be shared next week in our Parent Dates. Information about early years start and finished times will be communicated in a separate letter ahead of their staggered start dates.

The teaching team and I look forward to welcoming you back after the summer break.

Kind regards,

Ms Walker
Headteacher