

Digital Leaders Cross Site Meeting Minutes - 31/10/2018 (Orchard site)

Present: Harri (Poplar), Kara (Hawthorn), Marlowe (Laurel), Sumayah (Poplar), Ms Baez, Mr Siddique

Agenda Items:

Point Number	Item	Discussion/Tasks	Action
1	Introduction	<p>Who we are? What does being a digital leader mean? What do they do? How should digital leader behaviour?</p> <p>You will learn how to be an expert in making sensible choices online, and teach the rest of the school how to be safe when using the internet.</p> <p>There are online modules to work through on the Digital Leaders' website. Each time we meet, we will work on a new topic.</p> <p>After you complete the modules, you will plan and carry out activities in the school to share your new knowledge with everyone. You might run an assembly, or write a blog, or make a film!</p> <p>You will all work with Mr Siddique and Mr Hodgkin this half term delivering the e-safety parent coffee morning.</p>	<p>Friday 30th November E-safety Coffee Morning with EH</p> <p>ZS to arrange a preparation meeting week beginning 23rd November</p>
2	How to log in to your digital leader account Passwords and their importance	  <p>Group accessed the digital leaders programme, student login and activities. Why is it important to keep our passwords confidential? Marlowe – So others do not hack into our accounts, pretend to be us and mess around.</p>	<p>Monday 5th November Module 1 to be completed</p>

3	Digital footprints	<p>What is digital footprint?</p> <p>Digital Footprint: Everything you publicly post online that leaves a trace back to you. Everyone can see your digital footprint, so it's important to think before you post.</p> <p>We post messages and photos on the internet which can sometimes be harmful and inappropriate. These can stay on the internet forever and can be shared by many people from all over the world.</p>	
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